**Terms & Conditions**

**for all hirer’s of Bridal Barn**

These amendments come into force with effect from **1st September 2022**

For the safety and enjoyment of yourselves as the hirers, your guests and the protection of our woodland venue, the following 1guidelines must be adhered to at all times.

**Venue Hours**

|  |  |  |
| --- | --- | --- |
| **Setup Day Prior** | **Wedding Day** | **Post Wedding Day** |
| **11:00am - 4:00pm** | **8:00am - 11:30pm** | **9:00am - 11:00am** |

**Day Prior:**

**between 11:00 a.m. – 4:00 p.m.**

The venue will be open for you and / or suppliers to set up. If for any reason you need an extension to this, please speak to us beforehand.

**The venue will be locked, secured and alarmed outside of these times.**

**Wedding Day:**

**8:00 a.m.** Suppliers can access the venue to finish setting up. Preparations must be complete prior to the event starting. There is no vehicular access to the courtyard once guests have arrived.

**If you have reserved the Shepherd’s Hut, this will be available from 8:00 a.m. The lounge also opens at 8:00 a.m.**

**One hour before the ceremony –** the bar opens. Hot drinks can be purchased at the bar. Alternatively, speak to your caterer to get hot beverages added to your catering plan. We could also provide a hot drinks station (price on application).

**11:00 p.m.** music ends and last orders are served at the bar

**11:30 p.m.** departure from Bridal Barn

**12:00 midnight -** venue is locked, secured, and alarmed. The gates are also locked. Only the Bride and Groom can remain on site in the Shepherd’s Hut.

**Day After:**

**9:00 a.m. – driveway gates and venue opened**

**By 11:00 a.m.**

* All vehicles to be removed from site
* All items brought to the site must be removed. There are two large wheelie bins for your use, all other rubbish must be taken away and properly disposed of
* Any rubbish left behind and not binned will incur a cost of £200 to remove
* Wedding Couple to leave the Shepherd’s Hut (if applicable) and depart the site

**12:00 noon**

* venue is locked, secured, and alarmed
* Driveway gates are locked

**Bridal Barn Capacity**

The maximum number for a wedding meal is 106, with an additional 29 guests in the evening. Maximum capacity is therefore **135.**

**The Bar**

The bar will be open one hour before the ceremony, with last orders at 11:00 p.m. This will be followed by a 30 minute drinking up time. This is in accordance with our licence from Shropshire Council.

All alcohol consumed on site must be sold by the bar with the following exception **ONLY**\*

\*The wedding couple can provide 1/3rd of a bottle of wine per adult guest together with one glass of fizz per adult to be served with the wedding meal. This must be handed to Bridal Barn staff the day prior to the wedding. We will chill the wine and place on the tables. There will be no corkage charged, however the couple must provide their own glassware.

Any alcohol left at the end of the wedding breakfast will be taken and stored until the couple’s departure the next day. Should you wish, we offer very competitively priced drinks packages for couples to pre purchase.

As we are a licensed establishment, no other alcohol can be brought on site. If this is not adhered to, we reserve the right to withhold part or all of the damage deposit.

**Music**

We are licenced to play music until 11:00 p.m. This can be a disco or a live band. In accordance with local council rules, a music limiter is installed. Music will therefore cut off if it exceeds set noise levels.

The Barn has a surround sound system for speeches and background music.

**Cars & Car Parking**

The car park holds approximately 50 cars for guests if they are parked in an orderly way. It may be worthwhile asking an usher or wedding guest to take responsibility for this when guests are arriving.

To ensure ready access for emergency vehicles and suppliers, the driveway must always be kept clear of vehicles.

Under no circumstances will any towing caravans or camper vans be allowed on site. Please ask your guests not to travel to your wedding in these types of vehicles.

Cars can be left overnight if parked around the corner by the Shepherd’s Hut. They must be collected by 11:00 a.m. the day after the wedding. Please ensure that your guests are aware of this.

Bridal Barn holds no responsibility whatsoever for vehicles parked on site at any time.

**Camping is not allowed.**

Sleeping in vehicles or tents is not permitted. Overnight access to the site is for wedding couples wishing to stay in the Shepherd’s Hut. Guests attempting to sleep on site will be asked to leave immediately. A deduction of £200 per person will be taken from the couple’s damage deposit.

**Protecting the woodland and surrounding countryside**

The venue is set amongst dry woodland and neighbouring farmland. Fire safety is paramount. There are strictly no fireworks, Chinese Lanterns etc. The woodland can get very dry and one spark could cause a major fire.  Furthermore, we do not want to disturb livestock in the surrounding fields.

Open flame candles are not permitted in any location on the site. Battery LED candles should be used instead.

Glitter or table confetti are not permitted.

All confetti must be biodegradable and purchased from Shropshire Petals or through Bridal Barn. We can obtain this in smaller quantities for you.

All smoking, including e-cigarettes, must be outside in the Courtyard area.

**Dogs**

The only dog(s) allowed on site are assistance dogs or those belonging to the wedding couple. We ask that you provide the following information prior to the day:

1. Dog(s) Breed

2. The name of the person who will take sole responsibility for the dog(s) on the day.

If bringing a dog(s) onto site, you expressly agree that:

1. the dog(s) will be taken off site by 7:00 p.m. or prior to commencement of the evening celebrations, whichever is earliest (with the exception of assistance dogs)
2. The dog will not be taken into the Bridal Lounge or Shepherd’s Hut
3. All dog fouling will be cleaned up immediately
4. You are aware that dogs are often not used to large crowds of people and noise and can react badly when put into this situation. You will be responsible for any injury or harm caused by your dog(s)

Failure to adhere to the above will result in an amount up to £200 being withheld from the deposit.

**Storage**

Bridal Barn accepts no responsibility or liability for theft, loss or damage to any property of the hirer, guests, suppliers or any other person connected to the hirer. Items left at the venue are done so at the owner’s risk. This also applies to possessions such as the wedding cake, cards and gifts.

**Photo & video consent**

Bridal Barn may use images and videos from your event in advertising materials, the website, online publicity, social media and press releases.

**Suppliers**

You agree to ensure that all third-party suppliers are appropriately insured and have the correct certification in place. This includes, but is not exclusive to, PAT tested equipment and food hygiene licensing. Suppliers must ensure they bring all relevant certifications to site.

**Conduct**

Please ensure everyone stays within the boundary of Bridal Barn.

Children must be supervised at all times.

We want you to have the best day of your lives at Bridal Barn. We will do everything we can do make this happen and look forward to your cooperation. It is your sole responsibility to ensure all guest and suppliers conduct themselves within respectable manner.

Bridal Barn has the right to refuse entry / refuse to serve drinks if a person is intoxicated.

Aggressive or inappropriate behaviour towards staff will not be tolerated at any time. The Event Host has the final say and the right to exercise any request to ensure guest safety and protection of the venue. Failure to comply could result in a fine deducted from your damage deposit. We further reserve the right to stop the event immediately where safety concerns exist.

Bridal Barn has an excellent relationship with the local police, and if any of the team feel under threat at any time, the police will be called to attend.

Please work with us to ensure that your day is a fabulous and memorable one.

**Cancellation Policy & Process**

**Bookings can only be made up to 24 months in advance.**

Payment of a booking deposit enables you to reserve a wedding date, so the venue is unable to sell it to anyone else. In the event that two reservations are made for the same day, we operate on a first come, first served basis on deposits received.

Your booking deposit forms a contract with Bridal Barn and is proof of your acceptance of the venue’s terms and conditions.

Should circumstances arise requiring you to cancel your wedding, please email rsvp@bridalbarn.wedding as soon as possible, clearly stating that you would like to cancel your reservation. The effective date is the date your email is received by Bridal Barn.

By entering into the contract, you agree to pay the balance in full 60 days before your hire date by bank transfer. Bridal Barn can ask you to pay the full agreed amount even if you cancel. In the event of cancellation, a sliding scale applies to monies owed. This is as follows:

365 days plus                 Loss of Booking Deposit

180 – 364 days                50% of the Venue Hire

61 – 179 days                  75% of the Venue Hire

60 days or less              100% of the Venue Hire

Please be aware that you will also remain separately liable for any payments owed to suppliers. Bridal Barn accepts no responsibility for arrangements in place with third parties.

**We strongly recommend that couples take out wedding insurance. It should cover all eventualities, including if the venue is unable to provide the Barn hire as agreed.**

**Deposits payable via bank transfer:**

Account Name: Bradley Davies Shropshire Ltd

Sort Code. 40-51-62

Account No. 14860856.

 (Please reference Last Name, Wedding Date & Year).

**We operate a first come first serve basis on booking deposits received.**